## SUBJECT TITLES IN OPAG FILES -

Applicant Processing - Recruitment

Recruitment--applicant processing

Recruitment--clerical

Career Planning - PDP

Career Service System

Cash Awards

Clerical Career Service

Clerical Panels

Clerical vs Professional Jobs and Duties

CMO voting member of the career panels

Cocktail Parties/Xmas Parties

Communications -- feedback

CSGA

Dress Code

EEO positions

Flextime

GAP Sheets

HRQ

Management Objectives

Morale--job dissatisfaction

Newsletter

Official Personnel files--use and content

OPAG/JAP Charter

OPAG/JAP Membershi p

OPGRAM/JAPGRAM

Overtime and Premium Pay Policy

Personnel Conference

Performance Evaluation--Fitness Reports

Personnel Management and Leadership

Personnel Procedures Questions--Personnel Policies & Guidelines

Personnel/Support Roles in the DDO

**PMCD** 

Position Ceiling Control

Position Control Register (PCR)

Position Mangement

Career Categories (clerical, technical & professional)

PRAs

Promotion Policy

QSI

Ranking

Reassignment Policy
Retirement letters
Rotation and Assignment
Rotations Between Support and Personnel
Skills Bank Program
Stenographers - lose or use program
Training and Management Development
Underslotting
Unionization of Government Employees
Upward Mobility
Vacancy Notice